IEBU/SBU Board Meeting Minutes
Monday, August 24, 2026
Liberty Park Library, Study Room A

4:00 Call to Order (Kevin W.)

Attending:

Kevin Wellington
Matt Miethe
Gary Teale
Dwaine Schettler
Rob Bartlett
Tyler Ashcroft
Bob Francis

Unable to Attend: Rich Hobson

Guest(s):

Approval of Board meeting minutes for July 21, 2026
Moved , seconded, minutes approved unanimously

Assignor's Report:

- Liberty Lake Little League starting soon.
- Waiting for SIYB schedule for fall. Will be weekends only.
- GU Round Robin HS games will be posted soon.
- Connie Mack/5 Tools will host two tournaments next year.

Treasurer's Report:

July game fees were down $5,475 year-over-year. Admin fees down $1,753 as a result. 41 fewer games from ALB, 50 fewer games from Men's League. Paid $6,180 in quarterly taxes. No other significant expenses in July. Monthly net loss of $255. Year-to-date income basically unchanged at $10,497**.** *(Report submitted via email.)*

Agenda Items:

- By-Laws Review
  - Jamison-Bartlett versions have been run through AI.
  - It has been recommended that our by-laws be trimmed significantly.
  - Bob recommended contact NASO about by-law recommendations.
  - Reduce the by-laws and move many items to SOP.
  - Rich Hobson sent in via email the SBO AI version of By-Laws (see addendum)
- WOA Conference
  - Suggested that associations move to planning mode rather than a survival mode.
  - Do we have a five-year plan?

- What is the strength of our association?
- Our emphasis is on training and evaluation, including 3man training
- State is getting pushback on the double first base. Mostly from the smaller schools.

- Board Elections Results
  - Matt, Tyler Re-elected
  - Jamison Edwards elected as Secretary
- September Trainings
  - Alex Sherman liked having the training of 3-person crews.
  - 2-man and 3-man trainings on September 12th, 13th at Spokane Falls and Whitworth. Configuration would be determined by responses. Bob will send out "event" invites.
- Awards:
  - It was moved to purchase 10 cards at $50.00 each for the award winners and their spouses. Approved unanimously.
  - Award recipients:
    - Ironman: Macho Comacho
    - Rookie: Luke Boyd
    - Most Improved: Anthony Benevidez
    - Umpire Dedication: Clark Cosby
    - President's: Dave Jemes

5:15 Adjourn

Next Meeting:
4th Wednesday in September the 23rd
4:00 PM
At the Hive Event Room C, code: 947458

Addendum:

Bylaws of [Organization Name]
A nonprofit basketball officials organization
Legal note: This template is intended as a practical starting point and should be reviewed by legal counsel before adoption, especially to ensure consistency with the organization's articles of incorporation, tax-exempt status, and applicable Washington nonprofit law.
Article I. Name and OUices
The name of this organization shall be [Organization Name], referred to in these Bylaws as the "Organization." The principal oUice shall be located at such place as the Board of Directors may determine. The Organization may maintain additional oUices or mailing addresses as necessary to carry out its purposes.
Article II. Purpose and Mission
The Organization is organized exclusively for charitable, educational, and athletic purposes, including the recruitment, training, development, assignment, support, and professional advancement of basketball oUicials. The Organization shall promote integrity, sportsmanship, rules knowledge, safety, fairness, and consistent oUiciating for basketball contests served by the Organization.
No part of the net earnings of the Organization shall inure to the benefit of any private individual, director, oUicer, member, or other person, except that the Organization may pay reasonable compensation for services rendered and may make payments and distributions in furtherance of its purposes.
Article III. Membership
Membership shall be open to individuals who support the mission of the Organization and meet the eligibility standards established by the Board of Directors. Members may include active oUicials, provisional or trainee oUicials, retired oUicials, associate members, and honorary members, as further defined by Board policy.
Members shall comply with these Bylaws, rules adopted by the Board, applicable oUiciating codes of conduct, assignment procedures, training requirements, and standards of professionalism. The Board may establish dues, fees, registration requirements, training obligations, and membership classifications.
Voting rights, if any, shall be limited to members in good standing as defined by Board policy. Unless otherwise required by the articles of incorporation or applicable law, each voting member shall have one vote on matters submitted to the membership.

Article IV. Membership Meetings
An annual membership meeting shall be held at a time and place determined by the Board of Directors for the purpose of receiving reports, conducting elections when applicable, reviewing organizational business, and addressing other matters properly brought before the membership.
Special membership meetings may be called by the President, a majority of the Board of Directors, or by written petition of voting members in good standing in the manner established by Board policy. Notice of membership meetings shall state the date, time, place, and general purpose of the meeting.
A quorum for membership action shall consist of the lesser of ten percent of voting

members in good standing or twenty voting members in good standing, unless a diUerent quorum is required by applicable law or the articles of incorporation.

Article V. Board of Directors

The aUairs of the Organization shall be governed by a Board of Directors. The Board shall have authority to manage the Organization, adopt policies, approve budgets, appoint committees, oversee oUicers and contractors, establish membership standards, and take all actions necessary to carry out the mission of the Organization.

The Board shall consist of not fewer than three and not more than eleven directors. Directors shall be members in good standing unless otherwise approved by the Board. Directors shall serve terms of two years or until their successors are elected or appointed. The Board may establish staggered terms to promote continuity.

Directors may be elected by the voting members or appointed by the Board, as determined by Board policy and consistent with the articles of incorporation. Vacancies may be filled by majority vote of the remaining directors. A director may resign by written notice and may be removed for cause or without cause by the vote required under applicable law and Board policy.

Article VI. Board Meetings

The Board shall meet at least quarterly. Regular meetings may be held at such times and places as determined by the Board. Special meetings may be called by the President or by any two directors. Meetings may be conducted in person or by remote communication when all participating directors can hear one another at the same time.

A majority of directors then in oUice shall constitute a quorum. Unless a greater vote is required by these Bylaws, the articles of incorporation, or applicable law, Board action shall be approved by a majority of directors present at a meeting at which a quorum exists. Board action may be taken without a meeting by unanimous written consent, including by electronic communication, if permitted by applicable law. Minutes shall be maintained for all Board meetings and oUicial actions.

Article VII. OUicers

The oUicers of the Organization shall include a President, Vice President, Secretary, Treasurer, and such other oUicers as the Board may establish. OUicers shall be elected or appointed in the manner determined by the Board and shall serve terms of one year or until their successors are elected or appointed.

The President shall preside at meetings, provide leadership to the Board and membership, serve as a primary representative of the Organization, and perform duties assigned by the Board. The Vice President shall assist the President and perform the President's duties when the President is unavailable.

The Secretary shall maintain minutes, records, notices, membership records, and oUicial correspondence. The Treasurer shall oversee the Organization's funds, financial records, budgets, dues, reports, deposits, disbursements, and financial controls, subject to Board oversight.

Article VIII. Committees and Assignors

The Board may establish standing or special committees, including committees for training, rules interpretation, evaluation, recruitment, nominations, finance, grievance, discipline, and awards. Committee members shall serve at the pleasure of the Board and

shall report to the Board as requested.

The Board may appoint one or more assignors, coordinators, trainers, evaluators, or contractors to support the Organization's oU̓iciating services. Assignment procedures shall be fair, transparent, mission-aligned, and subject to Board-approved policies.

Article IX. Standards of Conduct, Training, and Discipline

Members shall conduct themselves with integrity, impartiality, professionalism, respect, and accountability. Members shall comply with applicable playing rules, mechanics, codes of ethics, safeguarding expectations, school or league requirements, and Organization policies.

The Board may require training, rules meetings, background checks where appropriate, certification, evaluations, mentoring, or continuing education as conditions of membership, assignment eligibility, or advancement.

The Board may discipline, suspend, restrict assignment eligibility, or terminate membership for violation of these Bylaws, policies, codes of conduct, financial obligations, or standards of professionalism. The member shall receive notice of the concern and a reasonable opportunity to respond before final discipline is imposed, except where immediate temporary action is necessary to protect participants, the Organization, or the integrity of assignments.

Article X. Finances

The fiscal year of the Organization shall be determined by the Board. The Board shall approve an annual budget and shall establish reasonable financial controls for receipts, disbursements, reserves, reimbursements, dues, fees, and compensation.

All funds shall be used only to further the purposes of the Organization. The Treasurer shall provide financial reports to the Board at reasonable intervals. The Board may require an annual review, audit, or financial examination appropriate to the Organization's size and activities.

Article XI. Conflict of Interest

Directors, oU̓icers, committee members, assignors, and members with decision-making authority shall disclose any actual, potential, or perceived conflict of interest involving Organization business. A person with a conflict shall not participate in discussion or voting on the matter except to provide factual information requested by the decision-making body.

The Board may adopt a separate conflict of interest policy requiring annual disclosures and procedures for review, recusal, documentation, and approval of transactions involving interested persons.

Article XII. Records and Transparency

The Organization shall maintain accurate records of its articles of incorporation, Bylaws, amendments, Board and membership minutes, financial records, policies, membership records, contracts, and tax or regulatory filings. Records shall be retained in accordance with applicable law and Board policy.

Members may inspect records to the extent required by applicable law and Board policy, subject to reasonable limitations protecting privacy, confidential assignment information,

personnel matters, disciplinary records, and sensitive financial or legal information.

Article XIII. Indemnification and Limitation of Liability

To the fullest extent permitted by applicable law, the Organization may indemnify directors, oUicers, committee members, employees, volunteers, and agents who act in good faith and in a manner reasonably believed to be in the best interests of the Organization. The Organization may purchase insurance to support such indemnification.

Nothing in these Bylaws shall limit liability for intentional misconduct, knowing violations of law, or improper personal benefit where such limitation is prohibited by law.

Article XIV. Nondiscrimination

The Organization shall conduct its activities without unlawful discrimination and shall provide equal opportunity in membership, training, advancement, leadership, and assignments consistent with applicable law, safety requirements, eligibility standards, and the needs of leagues, schools, and governing bodies served by the Organization.

Article XV. Dissolution

Upon dissolution of the Organization, assets shall be distributed for one or more exempt purposes consistent with the Organization's articles of incorporation and applicable federal and state law. No assets shall be distributed to any director, oUicer, member, or private individual except as payment of reasonable compensation or reimbursement for authorized expenses.

Article XVI. Amendments

These Bylaws may be amended, restated, or repealed by a two-thirds vote of the Board of Directors at a meeting where a quorum is present, provided that notice of the proposed amendment is given at least ten days before the meeting. If voting members have amendment rights under the articles of incorporation or Board policy, member approval shall also be obtained as required.

Certificate of Adoption

These Bylaws were adopted by the Board of Directors of [Organization Name] on [Date].

Secretary: _____ Date: _____